

NOTES ON SETTING UP A FLICKR ACCOUNT

Flickr set up notes

These notes are intended as a quick guide to setting up your flickr account to get you on your way and follow on from the training given to set up your A1 Camera Club gallery.

Signing up to flickr

If you have already signed up to flickr and have created your account skip to the heading “setting up your flickr account”.

If you still need to create your flickr account go to the flickr main page - <https://www.flickr.com>

Select “Sign up” (top right of screen) or “start for free” (middle of screen).

You will then be presented with a table requiring you to enter your first name, surname, Email address, age and a password comprising at least 12 characters.

When these are completed click “sign up”.

You will have to wait a short while for your account to be set up after which you will get a message telling you to check your email inbox for a confirming email.

When the email is received open it and click on “Confirm my flickr account”

You can then sign into your flickr account.

Setting up your flickr account

Once you have created your account there are a number of things you can do to customise it for your use. To start customising your account you need to log on to flickr and open the “You” tab on the top ribbon menu on your screen. This will open a drop-down list with the following options:

About	(see below)
Photostream	(Displays all of your public photos)
Albums	(Displays your albums)
Favas	(not covered in these notes)
Galleries	(not covered in these notes)
Groups	(not covered in these notes)
Camera Roll	(Displays all of the photos that you have uploaded)
Recent Activity	(not covered in these notes)
Organize	(See below)

The “About” page

The “About” page is where you can set out some background information about yourself “showcase” your favourite images and view some basic stats and information about your account and images.

Write a little about yourself

This is the first box on your screen and allows you to record a short Bio.

Setting up your Bio information is simple:

1. Click on the *Write a little about yourself* prompt and start typing your bio.

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2. When you have completed your Bio click on “save” and you are done.

If you later want to edit your bio just click on the pencil symbol to the right of your Bio and type in your amendments.

Showcase

The showcase section is below the Bio section and it allows you to display up to 25 of your favourite images. The images that you can showcase are selected from the “public photos” (those that you have made viewable without restriction) that you have uploaded. If you have not uploaded any photos yet or have not made any available as “public photos” you will need to complete your uploads before you can showcase any images.

When your images have been uploaded and you have set those that you want to display to “public photos” it is an easy process to select your favourites for your showcase:

1. Click on “Get started” in the middle of the showcase box
2. A window will open providing access to your “photostream”, “albums” and “selected” photos. To select photos you first click on the source that you want to select the photos from.
3. This will then populate the screen with the photos from the chosen source. You then click on each photo that you want to include in your showcase.
4. When you have finished your selection click on “Select photos” in the blue box on the bottom right of the window and the photos will then be included in your showcase.

If you want to remove a photo or add more photos to your showcase:

1. Access your showcase by clicking on the “you” option in the ribbon menu.
2. Click on the “+” sign at the top right of the displayed images.
3. This will then open the screen originally used to add photos to your showcase. The screen will show your selected images as before. The images in your showcase will be surrounded by a blue tick box. If you want to remove one of these images just click on it and the blue border will disappear.
4. If you want to add a n image click on it as above and it will now have a blue tick box border.
5. When you have finished your changes click on “Select photos” in the blue box on the bottom right of the window and the photo selection will then be updated in your showcase.

Organize

If you have followed the instructions issued by the club you will already have a number of uploaded “private” images in an A1 CC Gallery. If you want to change the attributes of these, or any other images that you have uploaded select organizer from the bottom of the “You” drop down menu mentioned on the previous page of these notes.

This will open the organiser page which is arranged with a large unpopulated area showing a greyed-out prompt to “Drag items here to edit them as a batch” and below that there is a ribbon showing the photos that you can select from.

To select the photos for editing:

1. Click on the selection box located on the left of your screen just above the image ribbon. This will open a dropdown menu listing various source selections for your images. For example, it should show A1 CC Gallery under the heading albums. Select your preferred source. The images included in that source will then be displayed in the photo ribbon.

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2. You can then select and add images to the batch for editing by clicking and dragging individual images or by selecting a number of different images in the ribbon while holding the "Ctrl" key or a consecutive range of images by clicking on the first and last while holding down the shift key and then dragging the images into the middle of the screen.
3. From the "Batch Organize" ribbon menu you can then select various attributes to edit including permissions for the whole batch.
4. If you want to change the permissions from private to public
 - a. Click on "permissions" in the top ribbon menu. This will open a drop-down menu from which you need to select "Who can see, comment, tag?"
 - b. This will then open a small window which will show the current permission status as "only you (private)". Click on the radio button for "Anyone (Public)" and then on "change permissions" in the blue box at the bottom of the small window.
5. When you have finished editing the photo attributes you need to clear the batch by selecting the "Clear this batch" option in the top right of the ribbon menu.